

Record of Cabinet portfolio holder decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Bill Service
Key decision?	Yes
Date of decision (same as date form signed)	20 October 2014
Name and job title of officer requesting the decision	Kate Arnold Leisure Manager
Officer contact details	Tel: 01491 823091 Email: kate.arnold@southandvale.gov.uk
Decision	To authorise the head of economy, leisure and property, as an exception to the council's contracts procedure rules, to enter into a contract with Technogym to replace the gym equipment at Henley Leisure Centre in accordance with the leisure management contract.
Reasons for decision	<p>As part of its bid for the ten year joint 2014 leisure management contract, GLL proposed a number of capital investment schemes, which the council agreed to fund in return for increases in the leisure management fee paid by GLL. These schemes include a phased replacement of the gym equipment at all five South Oxfordshire gyms – the first of which to be delivered is Henley Leisure Centre. At full council in May 2014, money was allocated to the approved capital programme in order to fund these schemes.</p> <p>The existing gym equipment at Henley Leisure Centre was installed in 2008 when the centre re-opened following its refurbishment. Some of the equipment is tired; showing signs of wear and tear and is in need of replacing.</p> <p>GLL uses Technogym as its preferred gym equipment supplier across its estate and has secured preferential discounted rates as a result of the volume of equipment it orders. The existing gym equipment at Henley Leisure Centre is also supplied by Technogym. Both parties are content with the performance of this equipment and customers are familiar with using it. In addition, GLL is happy for the council to take advantage of its preferential discount rate to purchase Technogym equipment, which would enable the council to purchase the equipment at a</p>

	<p>better rate than it could achieve on its own.</p> <p>It would normally be necessary for council officers to seek tenders for the supply and installation of gym equipment and seek cabinet approval for the preferred tender. In view of the intention to procure Technogym equipment using GLL's preferential discount rate, it will be necessary for the cabinet member to authorise an exception to be made under paragraph 147 of the council's contracts procedure rules.</p> <p>In order to meet the requirements of the 2014 joint leisure management contract, whereby the council funds the capital schemes in return for an increased management fee from GLL, the cabinet member for leisure is asked to authorise the head of economy, leisure and property, as an exception to the council's contracts procedure rules, to enter into a contract with Technogym to supply and install replacement gym equipment using the GLL preferential discounted rate.</p>
<p>Alternative options rejected</p>	<p>One option would be not to replace the Henley Leisure Centre gym equipment at this point. However, the equipment is starting to age and customer satisfaction with the facility will start to deteriorate if appropriate equipment is not provided. Choosing this option would also result in the council not meeting its obligations under the joint 2014 leisure management contract with GLL.</p> <p>A second alternative would be to undertake a full tendering exercise for the provision of gym equipment. Following this process would not allow the gym equipment at Henley Leisure Centre to be replaced within the required timescales and, therefore, could have a negative impact on the leisure management contract fee received by the council from GLL.</p>
<p>Legal implications</p>	<p>None</p>
<p>Financial implications</p>	<p>At its meeting on 15 May 2014, full council approved a budget of £132,700 to fund this project and the money was added into the approved capital programme.</p> <p>GLL based its contract submission on the basis that the capital improvements would be funded and delivered as per the proposals in its bid submission. The management fee, which has been factored into the MTFP revenue budgets, already reflects the additional management fee that is being provided as result of the capital works being implemented.</p>
<p>Other implications</p>	<p>Provision of up to date equipment and facilities is key to achieving two of the key priorities for the leisure management contract – increasing usage and customer satisfaction.</p>

Background papers considered				
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?				
List consultees		Name	Outcome	Date
	Ward councillors			
	Legal	Pat Connell		03.10.14
	Finance	Rhona Bellis		03.10.14
	Human resources			
	Sustainability			
	Diversity and equality			
	Communications	Gavin Walton		08.10.14
Strategic Management Board	David Buckle		03.10.14	
Confidential decision? If so, under which exempt category?	No			
Call-in waived by Scrutiny Committee chairman?	No			
Has this been discussed by Cabinet members?	Yes			
Cabinet portfolio holder's signature To confirm the decision as set out in this notice.	Signature <u>Mr Bill Service</u> _____			
	Date <u>20 October 2014</u> _____			

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date: 20 October 2014	Time: 08:00
Date published to all councillors	Date: 20 October 2014	
Call-in deadline	Date: 27 October 2014	Time: 17:00